STEP 1: **Pharmacists' Gateway Canada & Document/ Credential Evaluation**	☐ Enrolment in Pharmacists Gateway Canada (Gateway) is a mandatory first step in the process of becoming a licensed pharmacist in Canada and in New Brunswick. ☐ Complete PEBC document and credential evaluation ☐ Successful completion of at least one part of the PEBC Qualifying Exams (MCQ or OSCE) ☐ Apply through your Gateway profile to the New Brunswick College of Pharmacists (NBCP). This step will give permission to NBCP to view your profile, documents, and exam results. **Candidates who have passed one part of the Qualifying Examination and met the English or French language proficiency requirement are eligible to apply to the NBCP.**
Step 2: **Register as a Conditional Pharmacist with NBCP**	☐ Create an online profile on the NBCP website (www.nbpharmacists.ca) ☐ *Complete Conditional Pharmacist (International Pharmacist Graduate) application found on your online NBCP profile. **Before applying you will need:** ☐ Personal professional liability insurance as a Pharmacist (Required: $2 million per occurrence and $4 million annual aggregate) ☐ A notarized photocopy of your Canadian government photo ID (i.e.: driver's license, passport, permanent resident card) -- upload to your online application and then mail original to NBCP office. If you do not have a Canadian government photo ID, please provide any government photo ID along with a photocopy of your valid employment visa/permit. ☐ A Canadian criminal record check through www.mybackcheck.com or from your local police station or RCMP branch, you will need to send the original copy of your criminal record check to the NBCP office after uploading it to your online application if you choose to get your check done from local police or RCMP branch. ☐ Proof of language proficiency as per the NAPRA Language Proficiency Requirement Policy. (www.napra.ca)
Step 3: **Internship**	☐ Find a preceptor for your internship (it is your responsibility to find a preceptor in New Brunswick) ☐ Complete an apprenticeship agreement with your preceptor and receive confirmation of approval from NBCP. (found on your online NBCP profile) ☐ Complete 8 weeks of internship ○ During these 8 weeks, complete the Pharmacist Apprentice Internship manual. ○ Your preceptor must complete an evaluation in week 7 to determine if you are ready to move onto the 2 weeks independent assessment for entry to practice (IAEP) or if you require an additional 8 weeks of training before moving onto the 2-week IAEP. If additional weeks are required, those must be completed before the 2-week IAEP. ☐ *Complete the 2-week IAEP with an assessor chosen by the NBCP. ○ ***If unsuccessful in the 2-week IAEP:*** • *Prepare a detailed learning plan addressing the gaps identified by your IAEP assessor, submit the learning plan to NBCP for review and approval.* • *Complete a 6-week remediation period with an assessor selected by NBCP, following the approved learning plan.* **Before being fully licensed as a pharmacist with NBCP you must have:** ☐ *Successful completion of the NBCP Jurisprudence exam (see website for dates) ☐ Successful completion of both parts of PEBC qualifying exams (OSCE and MCQ)
Step 4: **Licensure as an Active Pharmacist**	☐ *Login to your online profile and complete the Active Direct Client Care application form. ☐ Processing times can take up to 14 days once your application is complete and paid in full.

*NBCP Fees are associated with this step, NBCP fee schedule here: https://nbpharmacists.ca/fees/

New Brunswick College of Pharmacists
Ordre des pharmaciens du Nouveau-Brunswick